

**HAROLD, SALANT, STRASSIELD & SPIELBERG**

(contact information, including emergency #, see below)

**BRONXVILLE PUBLIC SCHOOL EMPLOYEE BENEFIT TRUST**

**GROUP LEGAL SERVICE PLAN**

**January 1, 2017**

**COVERAGE:**

The plan covers the plan member, spouse, children to the age of 19, living at home, or dependent children in school and not gainfully employed to age 25. The plan is limited to the practice of law in the States of New York, Connecticut and New Jersey and within a 50-mile radius of Bronxville, New York (see Reduced Fee # 10 & 11 below for member parent benefits).

**INCLUDED SERVICES:**

1. Consultation and Advice (in office or by phone)
  - a. Any personal matter
  - b. Any business matter
2. Simple Document Preparation or Review (personal, non-business matters):
  - a. Loan Agreements
  - b. Contracts to buy or sell personal property, e.g.: automobiles
  - c. Installment sale contract, e.g.: to purchase household furnishings
  - d. Leases
3. Correspondence and Telephone Communication to Third Parties (personal, non-business matters), e.g.:
  - a. Property damages claims, e.g.: automobile accidents
  - b. Consumer problems, e.g.: defective products or services
  - c. Negotiation of debt repayment obligations
  - d. Protection against improper debt collection practices
  - e. Landlord/Tenant problems
4. Purchase and sale of house, condominium or cooperative apartment (Member's primary residence)
5. Simple Will for member and spouse
6. Living Will, Medical Care Proxy
7. General Power of Attorney
8. Initial appearance at Criminal and Family Court

## **MATTERS NOT COVERED**

1. Anything not specifically included in plan
2. Claims between members of the plan
3. Claims between the member, spouse, or dependent and the Trust Fund, the Association or the School District or arising under the Collective Bargaining Agreement
4. Matters currently with another attorney
5. Unmeritorious or spite claims
6. Litigation before any Court or Administrative Tribunal

## **REDUCED FIXED FEE SCHEDULE FOR NON-INCLUDED SERVICES:**

1. Purchase or sale of house, condominium or cooperative apartment (non-primary residence): \$1000
2. Traffic Court matters: \$150 per pre-trial Court appearance: trial by agreement
3. Administration or Probate of Estate: 2.5% of gross estate (minimum \$1,500)
4. Name change: \$750
5. Uncontested Adoption: \$750
6. Uncontested Divorce or Uncontested Separation Agreement (excludes negotiation): \$750
7. Uncontested Personal Bankruptcy: \$2,500
8. Personal injury actions: 25% contingency fee
9. Business and personal matters not set forth in the Fixed Fee Schedule: Fees shall be mutually agreed to by the attorney and client
10. Simple will, living will, medical care proxy and general power of attorney to parents and parents-in-law of members: \$500 per couple or individual (NY and CT residents only for documents prepared and signed at our White Plains, NY office).
11. Referral to Elder Law attorney with 20% discount on attorney's fees. Applies for member, spouse, parents and parents-in law.

**NOTE:** Court and filing fees or other disbursements are payable by the client.

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